Dear **[staff name],**

Centennial College, in partnership with Georgian College and Dr Peter Dietsche, received funding through the Mental Health Innovation Fund to design and implement a case management model aimed at improving mental health services and outcomes for postsecondary students. The ultimate goal of this MTCU-funded project is to establish best practice in the design, development and implementation of an internal and external circle of care for students with mental health issues that can be shared provincially.

As a faculty or support staff member with a counselling, advising or related student support role, you have been invited to complete a survey measuring levels of collaboration between campus service providers and with external mental health partners. The survey will be administered again in March 2015 to identify any changes over time.

While your participation is entirely voluntarily, your help would be greatly appreciated. Any information you provide will be kept strictly confidential. Only aggregate data will be reported. To ensure the anonymity of your responses, you have been assigned a login ID.

The survey can be accessed until **[date]** via the link below:

[survey link]

Your login ID: **[login ID]** (case sensitive)

Should you have any questions about this project or if you do not wish to receive any further emails related to this survey, please contact:

[insert contact details]