

Sample Accessibility Learning Service Letter

Date:

To Whom it May Concern,

This is a letter confirming that Mr. X has a medical condition that may impact his/her academic functioning. He has a diagnosis of Psychosis not otherwise specified. He followed by the First Episode Psychosis team at the Centre for Addiction and Mental Health. He attends regular appointments with a psychiatrist and case manager. His medications include Olanzapine zydis 25 mg in the evening.

From time to time, his symptoms and medications may affect his concentration, attention and energy level and ability to attend class. For this reason, he would benefit from accommodations which would allow him to perform to the best of his ability. Examples of accommodations include:

- Longer time to write tests or exams
- Note-taking service
- Extensions on assignments
- Frequent breaks during tests or exams
- Writing tests or exams in a separate room
- Access to extra-help/tutoring
- Reduced course load

If you have any questions, please do not hesitate to contact us.

Sincerely,

Dr. X
Psychiatrist
Phone:

Phone:

XX
Occupational Therapist/Case manager